

Setting Test Review Appointments

This electronic appointment reservation system will allow you to reserve a time to review your exam. You do have to be logged into the campus network to access this site. So if you are off campus, you must first VPN into our network before you will be able to reserve your time slot.

The Center for Academic Performance (CAP) is committed to helping all UNTHSC students meet their personal and academic goals by providing comprehensive academic programs. CAP offers services designed to enhance all levels of academic performance through academic consultations, learning assessments, and self-management. We offer the following to all UNTHSC students:

- Academic Counseling
- Learning and Study Strategy Assessment
- Writing Support
- Tutoring
- Workshops
 - Time Management
 - Test-Taking Skills
 - Paper Formatting
 - Learning Styles
 - Strengths based learning

[Click here for TutorTrac](#)

Contact Us:

Chiana Diggs- EAD 254 CDiggs@hsc.unt.edu

Katy Lee Kemp- EAD 255 KKemp@hsc.unt.edu

On the Center for Academic Performance's home page there is a link near the bottom "Click here for Tutor Trac". This will take you to the reservation system.



Center for Academic Performance

User Name:

itorTracTestStudent

Password:

.....



LOGIN



Students: Please use your Novell User Name and Password.

Enter your Novel User Name and Password and click the "LOGIN" button, or hit "Enter" on the keyboard



Go To...

Exit

Make Appointment

Find Resources

Edit Information

My Tutor Main Menu

TEST STUDENT

Friday, March 27, 2009

Here are your upcoming appointments:

Date	Start - End	Type - Who
3/26/2009	11:00 AM - 12:00 PM	G - Chiana Diggs - Student Affairs Front Desk

Messages:

3/26/2009

STUDENT, TEST

You have the following appointment:

Tutor: Diggs, Chiana

Subject:

Date: 3/27/2009

Time: 4:00 PM

Location: Student Affairs Front Desk

This main screen will show you any appointments you have already reserved. To make a new appointment select "Make Appointment" from the "Go To..." drop down list

Availability Search:

Tutor:

Or, select a Center:

1 Available from:

2 to:

Type:

3

CAP
Chiana Diggs
Katy Kemp

TEST STUDENT

Friday, March 27, 2009

Here are your upcoming appointments:

Date	Start - End	Type - Who
3/26/2009	11:00 AM - 12:00 PM	G - Chiana Diggs - Student Affairs Front Desk
3/31/2009	8:00 AM - 9:00 AM	G - Meagan Cross - Student Affairs Front Desk

This will then take you back to your home screen and the appointment will now show under your upcoming appointments. You will get an e-mail confirming the appointment, and if you made the appointment at least a day ahead, you will get a reminder e-mail the night before.

If you want to cancel that appointment, click on the date in blue.

Student Info:

Name: TEST STUDENT
Student ID: 99999999

Appointment Information: (Type=G)

Tutor: **Cross, Meagan**

Date: **3/31/2009**

Time: 8:00 AM

ID: 5 Recur: 0-0

Location: **Student Affairs Front Desk**

Duration (Hours):

Request Help In:

Visit ID: 0

click the "Delete" button



Go To...

Exit

TEST STUDENT

Friday, March 27, 2009

Here are your upcoming appointments:

Date	Start - End	Type - Who
3/26/2009	11:00 AM - 12:00 PM	G - Chiana Diggs - Student Affairs Front Desk

Now that appointment is no longer listed and you will get an e-mail confirming the cancellation.