

**Please read this entire Instruction Sheet before you begin**

**THE DALLAS WOMAN'S CLUB  
AND  
THE DALLAS WOMAN'S CLUB FOUNDATION SCHOLARSHIPS  
Instructions for Applicants**

These awards are made to **U. S. Citizens** on the basis of high scholastic attainment (3.2 GPA or better) who have completed 30 semester hours and who exhibit good character and the need for financial assistance. Preference is given to Dallas-Fort Worth residents who are previous awardees and then to area residents attending Texas schools.

1. Type, use computer, or print in black ink to complete the application form in its entirety. Use N/A when a request does not apply. If printing in ink, the required information must be legible, otherwise the application will be voided.
2. Mail the completed application **postmarked no later than January 29, 2010** in one 9x12 envelope with the following additional materials: Please **do not staple** pages. Please **do not send items separately**.
  - a. A typed or computer generated one-page letter explaining your educational goals, your plans after graduation and your financial need.
  - b. A current official transcript from the educational institution which you are currently attending.
  - c. A current letter from the Student Aid Office of the educational institution you are attending (or one which has accepted your application for transfer) stating your financial need, and listing all current sources of aid.
  - d. A NEW letter of recommendation on official letterhead from the professor, department chairman or official of the educational institution you are currently attending or last attended. Renewals are considered on an individual basis and are not automatic.
  - e. Students applying to graduate school need to inform The Dallas Woman's Club of the status of your acceptance ASAP.
3. If you are awarded a scholarship, the money will be sent to the institution you are or will be attending and it is to be used only for tuition, books or fees. Once it is awarded, this scholarship cannot be altered or transferred without the approval of The Dallas Woman's Club Scholarship Awards Committee.
4. Mail to the following address, **postmarked no later than January 29, 2010:**  
Scholarship Chairman  
The Dallas Woman's Club  
7000 Park Lane  
Dallas, TX 75225

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**



**Undergraduate Data:**

Major(s) \_\_\_\_\_

In the school of (i.e. Liberal Arts, Business, Fine Arts, etc.) \_\_\_\_\_

List undergraduate institutions attended, years and number of hours completed:

\_\_\_\_\_ Degree \_\_\_\_\_

\_\_\_\_\_ Degree \_\_\_\_\_

Undergraduate Cumulative GPA as of December, 2009 \_\_\_\_\_

**Graduate Data:**

Graduate Cumulative GPA as of December, 2009 \_\_\_\_\_

Graduate field of study \_\_\_\_\_

University	Date Applied	Date Accepted/Anticipated	Hours Completed
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_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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**Other Data:**

Please list current activities/achievements including any offices, honors and/or awards:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**A. Financial:** Expenses for the following semesters:

	Summer 2010	Fall 2010	Spring 2011
Hours/term for which you are applying	_____	_____	_____
Tuition	_____	_____	_____
Books	_____	_____	_____
Fees	_____	_____	_____
Total: ( <i>Tuition, Books &amp; Fees</i> )	\$ _____	\$ _____	\$ _____

**B. Applicant's Employment Record** (List current and previous employment)

Employment Dates	Employer	Duties	Hours/Week
_____	_____	_____	_____
_____	_____	_____	_____

Do you work or plan to work/intern during the academic year?    \_\_\_ Yes    \_\_\_ No

If Yes: Hours \_\_\_\_\_ Salary \_\_\_\_\_

If No: Please Explain \_\_\_\_\_

Students Estimated Total Yearly \$ Income (including family support) \_\_\_\_\_

**C. Scholarships:** List all current and past (2 years) Scholarships including any from The Dallas Woman's Club.

Scholarship	\$ Amount	Past (P) or Current (C)	Academic Years	Automatic (A) or Potential (P) Renew
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**D. Grants:** List all current & past (2 years) Grants.

Grant	\$ Amount	Past (P) or Current (C)	Academic Years	Automatic (A) or Potential (P) Renew
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**E. Loans:** List all current & past (2 years) Loans.

Loan	\$ Amount	Past (P) or Current (C)	Academic Years	Automatic (A) or Potential (P) Renew
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

\$ Total of above (to date): Scholarships: \$ \_\_\_\_\_ Grants: \$ \_\_\_\_\_ Loans: \$ \_\_\_\_\_

Total of Loans Owed: \$ \_\_\_\_\_

If you are granted a DWC scholarship, please be aware that it is only applicable for the school and course of study you have put on your application. Once awarded, the scholarship cannot be altered or transferred without the approval of The Dallas Woman's Club Scholarship Committee.

**Statement of Parent, Guardian or Spouse  
Concerning Financial Aid**

Name of person applying for THE DALLAS WOMAN'S CLUB SCHOLARSHIP AWARD

The awards are made on the basis of high scholastic attainment, good character and the need for financial assistance. Since we will receive many applications, you will greatly help us and your applicant by giving explicit information. Your answers will be held in the strictest confidence and will be used only for the purpose of making the scholarship award.

**PARENT OR GUARDIAN INFORMATION  
(Please fill out only if receiving help from parent or guardian)**

Name of Father \_\_\_\_\_

Street Address/City/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Employer/Occupation/Salary \_\_\_\_\_

How Long? \_\_\_\_\_ Other Sources of Income \_\_\_\_\_

Name of Mother \_\_\_\_\_

Street Address/City/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Employer/Occupation/Salary \_\_\_\_\_

How Long? \_\_\_\_\_ Other Sources of Income \_\_\_\_\_

Other persons financially dependent on parents/guardian (siblings, etc.):

Name	Age	Relationship to Applicant
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SPOUSE INFORMATION**

Name of Spouse \_\_\_\_\_

Street Address/City/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Employer/Occupation/Salary \_\_\_\_\_

How Long? \_\_\_\_\_ Other Sources of Income \_\_\_\_\_

Combined Household Income: \$ \_\_\_\_\_

Number of Dependent Children \_\_\_\_\_ Ages \_\_\_\_\_

**TO BE COMPLETED BY PARENT, GUARDIAN, SPOUSE OR APPLICANT**

*(Applicant, please complete only if sole supporter)*

A frank statement as to the need of applicant for financial assistance, including any extraordinary family expense.

*(Attach sheet if necessary)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed

Date

**The Dallas Woman's Club  
And  
The Dallas Woman's Club Foundation**

**Scholarship Application  
Check List**

Please be sure that you have followed all instructions per the instruction sheet, that you have completed the application in full and mailed prior to **January 29, 2010**. Check carefully that you have enclosed all of the following:

- 1 The application form completed in its entirety.**
- 2 A one-page letter explaining your educational goals, your plans after graduation and your financial need.
- 3 A current official transcript from the educational institution you are currently attending.
- 4 A current letter from the Student Aid Office of the educational institution you are attending, or one which has accepted your application for transfer, stating your financial need.
- 5 A current letter of recommendation from the professor, department chairman or official of the educational institution you are currently attending or last attended.

**MUST BE POSTPARKED BY JANUARY 29, 2010**

*Revised September 2009*