

Gas Cylinder Order Form

Name:

Lab:

Type of Gas:

Number of Cylinders:

Need by Date:

Account Number for IDT:

Today's Date:

Fill out one of these forms for each type of gas cylinder you are ordering.

- For Name record your name.
- For Lab record which lab the cylinder(s) are being ordered for (i.e. Wordinger, Ghorpade, Cammarata, etc.).
- For Type of Gas record what gas you are ordering (i.e. N₂, CO₂, O₂, etc.).
- For Number of Cylinders record the quantity of cylinders for that specific gas you are ordering.
- For Need by Date record when you need the tanks delivered (Tanks are normally delivered on Tuesdays and Thursdays).
- For Account Number record the account number the gas is to be charged to (i.e. 14100 = CGEN).
- Lastly record today's date.