

HIRING FREEZE EXCEPTION REQUEST
University of North Texas Health Science Center

Position# (if applicable) _____ Base HR Dept# _____

Position Title _____ Dept _____

Current Funding Source _____ Alternative Funding Source _____

Annual Salary _____

Critical reason to fill the position:

Functional and financial justification for filling the position:

The following approvals are needed:

Approved _____ Date _____ Disapproved _____ Date _____
Dept Head

Approved _____ Date _____ Disapproved _____ Date _____
Dean/VP

Approved _____ Date _____ Disapproved _____ Date _____
Executive VP

Approved _____ Date _____ Disapproved _____ Date _____
President

<p>Budget Office Use Only: Funding verified by _____ Date _____</p>
--