

UNT Health Science Center
School of Public Health
Curriculum Committee Meeting Minutes

COMMITTEE	SPH Curriculum Committee Meeting	DATE	January 8, 2009
RECORDING	Ywanda Kimbrough	MEETING TIME	1:00 - 4:00 p.m.
PRESIDING	Kathryn Cardarelli, PhD, Chair	MEETING LOCATION	CBH 372
MEMBERS PRESENT	Drs. Suzuki (Bios), Choi (EOH), Zhang (Epi), Wilson (HMAP), Stimpson (SCBS); Moranetz (Ex-officio), Poynter (Ex-officio), Ghandi (DrPH Rep), Salwe (MPH Rep)		
MEMBERS ABSENT	Wynn (Ex-officio)		
OTHERS			

Approval of Minutes Committee Chair Signature Kayell 3/9/09 **Date** _____

Topic/Agenda	Finding/Conclusions	Action/Recommendation	Follow-Up Needed & Responsible Persons	Notification re: Actions/Follow-up Who/What/When/How
I. Meeting was called to order.				
II. Approval of Minutes	Minutes for the previous meeting were approved with the following corrections to be made: a. Subi Gandhi was absent. b. IIID: Add current policy. c. IIIF: The correct title for the new Epidemiology course is "Special Topics in Epidemiology". d. IIIF: Add statement to Motion carried to allow varying course credit hours for new course: Subsequent approval thru e-mail passed on 12/19/08.			
III. Old Business				
A. Catalog Updates	Deadlines are the same. Some of these issues will be addressed at the faculty retreat on January 9.			
B. Academic Policy	Discussion on clarification of calculating cumulative GPA for core courses and elective courses as stated in the catalog (re: repeating a course and replacing a course for one previously failed).			
C. Academic Progress	Discussion on whether to continue with current policy, revise or delete certain parts of the policy re: 3.0 cumulative GPA and at least a B in core	No action taken		

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	and/or required courses. (See attached table of results)			
D.				
IV. New Business				
A. Student Services	No report			
B. PHSA	General meeting on January 13.			
C. Biostatistics	Advising was difficult for Spring 2009 new students. The current form to formalize schedule does not allow for changes to be easily made. Suggested using the 3-year plan for spring students.	Dr. Suzuki will work with Dr. Moranetz and Amanda on developing a complimentary form for 2- and 3-year plans.		
D. Environment/Occupational Health	No report			
E. Epidemiology	No report			
F. HMAP	No report			
G. SABS	Name change to "Introduction to Global Health" from "Introduction to International Health." Will be offered in the summer.	<u>Motion approved</u>		
V. Next Meeting	February 12, 2009 at 10 a.m., Location TBA			
VI. Meeting adjourned				

Department discussion results of 3.0 cumulative GPA in core and/or required courses

Department/Students	Result
HMAP	Overall GPA of 3.0
Environmental/Occupational Medicine Epidemiology	3.0 GPA plus minimum of B in core and concentration required courses
SABS, Kirti, Subi	3.0 GPA plus minimum of B in concentration required courses
BIOS	3.0 GPA plus minimum of B in concentration required courses plus limiting number of times for repeating courses