

**UNIVERSITY OF NORTH TEXAS HEALTH SCIENCE CENTER  
STUDENT HEALTH POLICY 2001-2002**

John Bowling, D.O.

Carolyn Boozer, RN, MSN, ANP

Tresa Russell, M.A.

The health and welfare of the students at the Health Science Center is a high priority of the administration and faculty. All students must have annual health insurance in order to be in compliance with Health Science Center policy. The choice of a specific insurance policy is the responsibility of the student. While the Health Science Center will not act as an agent between the student and the insurance company, information on specific policies is available in the Office of Student Affairs. The student is responsible for payment of all health care costs, including the premium, as determined by the specific health insurance plan chosen. Having chosen a plan, the student is responsible for following the rules, regulations, and guidelines of their chosen plan.

Student health services are coordinated by the Department of Family Medicine through the Central Family Practice Clinic. The clinic is located in the Patient Care Center at 855 Montgomery. The clinic is a full service family practice clinic and can provide care to the student and his/her family. Appointments may be made by calling 817-735-2228.

1. All students enrolled at The University of North Texas Health Science Center must have health insurance in effect at the time of each registration. **INSURANCE POLICIES MUST REMAIN IN EFFECT THROUGHOUT ENROLLMENT.**
2. Student health fees do not cover health care charges for spouses and/or dependents. Health insurance coverage of spouses and/or dependents is optional. Any health care charges incurred within the Health Science Center system by student's spouse or dependents will be the responsibility of the student or student's family. A sliding scale payment plan can be established to meet the needs of the student and/or their families.
3. Primary health care services are available at Student/Employee Health Services in Central Family Practice Clinic, which is located on the 2<sup>nd</sup> floor of the Patient Care Center, 855 Montgomery. Clinic hours are from 8:00am - 5:00pm Monday through Friday. Students are seen by appointment.
4. Acute care visits are available but every effort should be made to schedule, even if you wish to be seen the same day. Scheduling will allow time to retrieve your medical record prior to your arrival and to make sure that there is a provider available. If it is determined your problem needs immediate attention, you will be seen immediately.
5. The Family Practice Clinic is a full service family practice clinic offering care to the entire family which includes well child care, well woman and well man exams, minor surgical procedures and management of chronic illnesses. **PREVENTIVE HEALTHCARE IS EMPHASIZED BY THE FAMILY PRACTICE FACULTY WHO PROVIDE YOUR CARE.**
6. All professional services at Student/Employee Health Services will be provided to students at no cost above the student health fee. Any bills

inadvertently received by the student for these services should be presented to the supervisor of Central Clinic.

7. Services, other than professional, will be billed according to the fee schedule in place for this institution. This includes, but is not limited to, specialty visits, lab charges, durable goods, and injectable medicines. Sliding scale and cash discounts may be used as appropriate.
8. Use of Health Science Center clinics other than Central Family Practice Clinic will require a referral. Charges incurred will be the students' responsibility. Fees will be in accordance to specific insurance plans.
9. Provider referral must be obtained in order to receive lab services. Deviation from this policy may result in charges not covered by health insurance plans. The student will be responsible for the costs of lab services not covered by insurance.
10. Students who choose the [MEGA Life](#) group insurance company health plan must use the Health Science Center Student/Employee Health Services as their primary care provider (PCP). The PCP must approve referrals.
11. Students will be responsible for the cost of all immunizations. Tuberculosis skin testing will be done at no charge. The following are vaccinations that are required for attendance at the Health Science Center. **Completion of vaccination or written proof of vaccination or immunity must be provided at the time of enrollment.**
  - MMR (measles, mumps and rubella) 2 doses. Must complete the series or provide written proof of vaccination or immunity (titers that indicate immunity of all three). **All students.**
  - Hepatitis B series – 3 doses (initial, 1 month, and 6 months). Must complete series or provide written proof of immunity (hepatitis B antibody titer >10). It is important to keep these vaccinations on schedule. **Medical, PA, and graduate students.**
  - Td (adult tetanus/diphtheria). Written proof of vaccination within the past 10 years. **All students.**
  - Varicella – 2 doses (initial and 4-8 weeks) unless given before the age of twelve. Must complete series or provide written proof of immunity (varicella titer). Childhood history of chickenpox is sufficient if written proof submitted from provider or parent for graduate and public health students. **Medical and PA students must have proof of the vaccination or the varicella titer.** History of disease is not sufficient.
  - PPD (skin test for pulmonary tuberculosis). TB skin testing will be done upon admission for all students and **annually for medical and PA**

**students.** If you have had a positive PPD or have been treated in the past for a positive PPD or active TB disease, provide written proof of PPD test results, chest x-ray and treatment (if any) received. BCG vaccine does not eliminate the need for skin testing of follow-up treatment. There is no charge for PPD testing. Follow-up for positive skin tests will be directed by Student/Employee Health and will be the financial responsibility of the student.

- Other vaccinations that are not required for admission may also be obtained at Student/Employee Health Services. Recommended but not required are the hepatitis A vaccine (2 doses), influenza (offered annually at no cost), pneumococcal, and meningitis (students living in dorms).

12. Students wishing to receive health care outside of the Health Science Center Student/Employee Health Services will be responsible for all arrangements for payment of charges. Specific terms are the responsibility of the student to negotiate. Student/Employee Health Services and the Student Affairs Office will not be responsible for the negotiation of any discounts.

To schedule an appointment with Student/Employee Health Services or for any questions regarding immunizations or health care visits please contact:

Student/Employee Health Services  
Family Practice – Central Clinic  
855 Montgomery St.  
Patient Care Center, 2<sup>nd</sup> Floor  
Fort Worth, TX 76107

Carolyn Boozer, RN, MSN  
Adult Nurse Practitioner  
817-735-2228  
Fax 817-735-2582  
[Cboozer@hsc.unt.edu](mailto:Cboozer@hsc.unt.edu)

# STUDENT HEALTH COMMON QUESTIONS

Q. WHERE DO I GET MY IMMUNIZATIONS?

A. An appointment may be made by calling Student/Employee Health Services at (817) 735-2228.

Q. WILL I BE CHARGED FOR THE IMMUNIZATIONS?

A. Yes

Q. IF I GET SICK AT NIGHT, WHOM DO I CALL?

A. If your PCP is one of the Family Medicine Central Clinic doctors, call 817-735-2228. The Family Medicine Department physician on-call will be contacted by the answering service. If you have another PCP, you should contact them.

Q. IF I AM SICK AND MISS A CLASS OR OTHER ACADEMIC REQUIREMENT, HOW DO I GET AN EXCUSE?

A. Make an appointment with Student/Employee Health Services. After evaluation of your illness, it will be determined if an excuse is warranted.

Q. IF I NEED A MEDICATION, CAN I STOP BY THE FAMILY MEDICINE CLINIC FOR A SAMPLE?

A. If we have the particular medication requested, we will give samples if you produce documentation that the medication has been prescribed for you by your personal provider. If you are a patient of the clinic we will review your medical record for evidence that the medication has been prescribed. If the clinic is extremely busy, there may be a wait.

Q. WHERE IS MY STUDENT HEALTH RECORD KEPT?

A. Student/Employee Health Service in the Central Clinic. There is also a computerized vaccination tracking system, which is maintained by Student/Employee Health Services to provide easy access to vaccination information.

Q. IF MY CLASS SCHEDULE IS TIGHT CAN I SLIP OVER TO THE STUDENT CLINIC BETWEEN CLASSES AND BE SEEN QUICKLY? CAN I RECEIVE IMMEDIATE CARE WHENEVER I WANT IT?

A. Patients are seen by appointment. Sometimes there are no appointments available. In the event of true acute illness, we will make every effort to see you as quickly as possible. Please be sensitive to the needs of other patients.

Q. IF I GET A BILL FOR HEALTH CARE SERVICES AT THE HEALTH SCIENCE CENTER, WHICH I FEEL IS INCORRECT, WHOM DO I CONTACT?

A. Present the bill to Central Clinic and ask to talk with the Clinic Supervisor.

Q. IS MY HEALTH INSURANCE IN EFFECT DURING THE SUMMER WHEN I AM NOT ENROLLED IN SCHOOL?

A. Yes, as long as premiums are current.

Q. DO I GET A REFUND OF PREMIUM IF I CANCEL MY INSURANCE?

A. No.

Q. CAN I INSIST ON SEEING A FACULTY PHYSICIAN?

A. Yes.

Q. WHAT DO I DO IF I GET INJURED WHILE I AM IN CLASS OR IN CLINICAL ROTATION?

A. Call Student/Employee Health Services and make an appointment. If injury is urgent or is related to an exposure to a communicable disease be sure to tell that to the person taking the call so that it may be handled more expediently. The procedure for exposure to bloodborne pathogens or pulmonary tuberculosis may be found at this same web site.

Q. WHERE MAY I GET A COPY OF MY VACCINATION RECORDS?

A. Student/Employee Health Services maintain vaccination records on all students. The record will include those vaccinations given by the service and those for which you have provided written proof upon entry to school.