

Policies of the University of North Texas Health Science Center	Chapter 05 Human Resources
05.804 Unemployment Compensation Insurance Program	

Policy Statement.

All faculty and staff members are covered by the Texas Unemployment Compensation Act and may be eligible for weekly benefit payments during a period of unemployment. The Texas Workforce Commission determines if a former employee is eligible for unemployment compensation. The cost of unemployment compensation insurance is paid by the health science center and no deductions are made from employee pay for this purpose.

Application of Policy.

Applicability: All employees of the health science center, except students who are enrolled and regularly attending classes of the health science center, are covered by the Act.¹ This includes administrators, faculty, classified and hourly student and non-student employees.

Definitions.

None

Procedures and Responsibilities.

Procedure / Duty

1. Responsibility:

- a.) Human Resource Services is responsible for administering and coordinating the health science center's Unemployment Compensation Insurance Program.
- b.) It is the joint responsibility of employing departments and Human Resource Services to control program costs by expediting legitimate claims and guarding against unwarranted claims.

Responsible Party

Human Resource Services and Employing Department

References and Cross-references.

¹ Texas Labor Code, Title 5

Forms and Tools.

None

Approved: 9/1/2008

Effective: 9/1/2008

Revised: